



FLL COORDINATOR

Program	IMHOTEP'S LEGACY AFTER-SCHOOL PROJECT		
Location	DALHOUSIE UNIVERSITY, HALIFAX		
Job Title	FIRST LEGO LEAGUE PROJECT COORDINATOR		
Job Duration	JANUARY 2018 – MAY 2018	Closing Date	JANUARY 19, 2017
Job Type	PART TIME (6-8 HRS/WEEK)	No. of Positions	1
Pay Rate	\$18/HR	On Campus	YES

GENERAL DESCRIPTION

Imhotep's Legacy After-School Project is a university-community partnership that seeks to improve on the representation of African Canadians in science professions by providing opportunities for young learners of African descent to engage in activities designed to strengthen their science, technology, engineering and math (STEM) aptitude.

Reporting to the Executive Director, the FLL Robotics Program Coordinator is responsible for the effective delivery and management of the First Lego League Robotics After-School Program at ILA school sites in. He/She will recruit and develop team coaches, organize weekly Robotics classes for students, and prepare school teams for Regional FLL Competitions. He/She will also involve teams in various Robot Building and Programming workshops, camps and public presentations.

REQUIREMENTS

- Strong program coordination and organization skills
 - Demonstrated aptitude in one or more STEM subjects: Math, Physics, Biology, Chemistry, Computer Science
 - Demonstrated experience in mentoring/tutoring youth
 - Ability to work with little supervision
 - Strong oral communication skills
- We invite registered University/College students and community members to apply for this position.

General Duties

- Schedules once per week Robotics classes at participating ILA school sites
- Coordinates all Program reporting and record-keeping to First Lego League and ILA Office
- Facilitates all aspects of team preparation for FLL competition including parent and school permissions, transportation, refreshments, team uniforms, fundraising etc.
- Manages the FLL Robotics Program budget
- Coordinates efforts to promote and develop ILA's Robotics Program
- Organizes ILA student participation in other Robotics activities and special events (camps, workshops etc.)

Preference will be given to applicants with demonstrated interest and experience in issues affecting the education of learners of African descent.

Job Opportunity



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HOW TO APPLY

Merge **current résumé**, **cover letter** and **transcript** into a PDF file and submit via mail, fax, e-mail or in person. Mailed or hand-delivered applications must be received by ILA Office by 5 pm Atlantic Standard time on deadline date or by 12 midnight for electronic applications.

Mail

Imhotep's Legacy Academy
Room G40N/M Killam Memorial Library 6225 University Ave.
Dalhousie University, Halifax, NS B3H 4R2 Canada

E-MAIL/FAX

Email director.imhotep@dal.ca
Fax 902.494.2420

In person

At Room G40M
Killam Memorial Library, 6225 University Ave., Dalhousie University,
Halifax, NS

Condition(s)

Offer of employment is contingent upon the successful candidate passing appropriate background checks. Candidates must provide a recent criminal background check.

We thank all applicants for their interest, however, only those selected for an interview will be contacted.

Imhotep's Legacy Academy is an Employment Equity/ Affirmative Action employer. The institution encourages applications from Aboriginal peoples, racially visible people, and persons with a disability.